

**Greenville Technical Charter High School
Board of Directors Regular Meeting Minutes**

March 25, 2025 | 6:00 PM

The Board of Directors met in person in the Student Success Center, Room 226, of Greenville Technical College, Building 102.

WELCOME AND CALL TO ORDER:

Mr. Chris Loewer, Board Chairman, called the regular meeting of the Greenville Technical Charter High School Board of Directors to order at 6:00 p.m. Board Members present were Mr. Chad Davis, Mr. Bob Ground, Mr. Chris Jonker, Ms. Jennifer Medlock, Mr. John Molloy, Ms. Uta Samuel, Ms. Brittany Scott, Ms. Chandra Snyder; Dr. Rhonda Gregory, Principal; and Dot Feters, Board Clerk, Kelly Baird, and Tiffany Kay, teacher, were also present. Ms. Mary Brantley attended via telephone. Mr. Loewer stated that a quorum was present to vote.

READING OF GTCHS MISSION STATEMENT:

The school will provide equitable opportunities for all students to acquire an education that prepares them to be productive citizens, critical thinkers, and part of a global workforce utilizing employability skills.

APPROVAL OF MINUTES:

The Chairman requested the approval of the minutes for the February 18, 2025, regularly called meeting. Meeting minutes were distributed on February 27, 2025. Mr. Davis moved to accept the February 18, 2025, minutes, which Mr. Molloy seconded. Motion to approve the minutes carried unanimously.

PUBLIC INPUT SESSION:

- None

HIGHLIGHT:

- None

CAPITAL CAMPAIGN UPDATE:

- No report

GTCHS REPORTS:

Principal's Report - Dr. Gregory presented the Principal's Report.

Operations

- EpiCenter Tasks
- Observations-Final Spring Cycle for SLO's & Formal Evaluations for Recertification and Induction Teachers
- Senior Project Planning
- GTCHS Staff Member of the Year
- Soccer, Track and Baseball
- Facilities' Planning! SLC Lobby Project-Mural
- Interviews-all retiree positions posted (English, Math, Social Studies, .5 PE and .5 Special Education) plus two other Math positions.

- Letters of Agreement
- Student & Parent Climate Survey (School Report Card)
- ACT/SAT/WIN Test Planning
- End of Course Test Planning
- Safety Summit & Safety Procedures Overhaul
- Manning Chart-Planning for 2025-2026 Staff Needs

Development

- Charter Champion Breakdown
 - Feedback survey will be sent to all guests to assist with future planning
 - Detailed breakdown on separate page
- Greenville Women Giving Grant
 - Moved to the next round
 - Revised grant to be 100K ask for “furnishing and outfitting” science labs (not to convert one to gas). Project must be measurable and “start to finish.” Could not use the 100K towards the cost of lab conversion.

Instruction

- Classroom Observations
- Rachelle Williams- SC Evaluator Training Completed- Will provide additional individual to complete formal and informal observations
- Transitioned Rachelle Williams to Special Education Coordinator to ensure continued compliance w/ new platform. Allow SPED teachers to focus on the classroom.
- Formal Observations/Final SLO Meetings w/ all teachers
- Strategic Planning-Building 120 Renovation/Moving Teachers/Departments/Long-term and Short-Term Plans
- Theater Position Update: Jena Taylor, GTCHS Teacher of the Year ‘25 and Algebra II/Calculus Teacher was offered and accepted the position.

Facilities

- Building 120 Phase 2 - Cafeteria and Nursing Suite
 - Discussion around different funding options

Finance

- Cash Balances as of February
 - School Operating: \$ 878,364
 - HomeTrust Capt. Campaign \$ 56,973
 - Reserve: (CD earning 5.15% for 9 mon) \$1,000,000
 - SC Local Govt Investment Pool \$ 634,624
 - Endowment: \$ 516,240
 - Loan Payment (P&I): \$ 38,000
 - Loan Balance Outstanding \$6,736,257
 - 20-year loan, matures 7/10/2040
 - Balloon payment of \$2,840,539
 - Irrevocable Standby Letter of Credit \$2,000,000

Chairman’s Report: Chris Loewer reported. General discussions with Dr. Gregory regarding all the activities going at the school.

Executive Committee Report - Chris Loewer reported. The Executive Committee met on Thursday, March 20, 2025, to accept the five (5) applicants for open electable board positions as elected officials.

Finance Committee Report - Chad Davis reported. The committee met on Thursday, March 13, 2025, went over details on balance sheet and P & L and discussed the cost of the building 120 project as well as funding options.

Secretary's Report - Uta Samuel reported. No report.

Administration/Governance Committee - Bob Ground reported. The Committee met with the principal to discuss and review her progress as principal at GTCHS. The Committee will have a recommendation during the Executive Session. The Committee continues to review Board Policies on a 5-year rotation.

Academic Excellence Committee - Mary Brantley reported. No meeting, no report.

Appeals/Grievance Committee Report - Uta Samuel reported. No appeals and no report.

Facilities Committee (Maintenance and Supervision) Report - Chris Jonker reported. There was no official committee meeting; however, Mr. Jonker met with Dr. Gregory and the Office of School Facilities (OFS) people. The plan for renovations was approved, but the contractor still needs to upload the construction portion of the plans to OSF.

Development & Endowment Board - Ms. Medlock reported. No meeting, no report.

ITEMS REFERRED TO PRINCIPAL FOR REVIEW AND/OR RECOMMENDATION:

- Rewriting of the GTCHS Procurement Guidelines

ITEMS PENDING FROM PREVIOUS MEETINGS OR BOARD REFERRALS:

- Governance - Procurement Policy
- Governance - Develop a policy to address non-public school transcripts

ITEMS REFERRED TO BOARD COMMITTEES FOR REVIEW OR RECOMMENDATION:

- Ms. Samuel motioned to refer to the Governance Committee to review election policies when there are no more applicants than open board electable positions. Ms. Medlock seconded the motion. The motion passed unanimously
- Mr. Molloy motioned to refer to the Governance Committee to develop a policy creating a Development Committee as part of the Board Committees. Ms. Medlock seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION:

Contractual matters and principal evaluation: Ms. Samuel motioned to enter the Executive Session. This was seconded by Mr. Davis. The motion passed unanimously. Entered executive session at 6:37 p.m.

RETURN TO REGULAR SESSION:

No action was taken during Executive Session. The board returned to regular session at the conclusion of receiving information regarding contractual matters and principal evaluation. Ms. Samuel motioned to exit

the Executive Session. This was seconded by Mr. Molloy. Motion passed unanimously. Executive Session concluded at 7:06 p.m.

ACTION ITEMS:

- The Board unanimously approved the Executive Committee's decision to not have a formal election due to having five (5) applicants for the open five (5) electable board positions.
- The Board unanimously certified the board election for 2025 approving the following individuals to be elected to two-year terms starting July 1, 2025, and ending June 30, 2027. Kelly Baird, Terrie McGill, Chris Jonker, Uta Samuel, and Chandra Snyder.
- Ms. Medlock motioned to appoint Kelly Baird to fill the open board seat until 6/30/2025. Mr. Molloy seconded the motion. The motion was unanimously approved.
- Ms. Samuel motioned to waive the school closure days 4 and 5 (October 3 & 4) due to Hurricane Helene. Mr. Davis seconded the motion. The motion was unanimously approved.
- Ms. Medlock motioned to cancel the contract with Atchley White & Associates. Mr. Molloy seconded the motion. The motion was unanimously approved.
- Mr. Jonker motioned to allow the principal (Dr. Gregory) to sign the Triangle Construction contract based on the estimates provided. Mr. Davis seconded the motion. The motion was unanimously approved.
- Ms. Samuel motioned to have the board chair conduct contract extension negotiations with the principal (Dr. Gregory). Mr. Jonker seconded the motion. The motion was unanimously approved.

Mr. Loewer administered the oath of office for Ms. Baird as an appointed board member.

ANNOUNCEMENTS:

- March 28, 2025 - Senior Project Presentations -@ 8:00 a.m.
- April 4, 2025 - Cyrano the Burgershack @ 7:00 p.m.
- April 5, 2025 - Cyrano the Burgershack @ 2:00 p.m. and 7:00 p.m.
- April 15, 2025 - Board Meeting @ 6:00 p.m.
- May 19, 2025 - Graduation - 4:30 p.m. - Brookwood Church

ADJOURNMENT:

Motion to adjourn the meeting was made by Ms. Samuel and seconded by Mr. Molloy. Motion to adjourn carried unanimously. Meeting adjourned at 7:13 p.m.

Mr. Chris Loewer, Chairman
GTCHS Board of Directors

ATTEST: _____
Ms. Uta Samuel, Secretary
GTCHS Board of Directors